

Conditions for the provision of other preschool services

2020/2021

Preamble

1. The school has been accredited by the Ministry of Education, Youth and Sport since 2012 and then on 28 March 2013 with effect from 1 September 2013 and as such provides pre-school and primary education in the form of day-to-day education, subject 79-01-C / 01 and related school services, including the teaching of selected subjects in English. Education provided by the school is at least equivalent to that obtained in other schools or pre-school facilities.
2. The child has an agreement with the school on the provision of education and school services to schools for pre-school attendance of the child. On the basis of this agreement concluded between the above mentioned parties, the child will be provided with other services of the school facility, such as interest clubs, in the aforementioned school year, from of the given school year, according to the completed, signed and submitted application of the child by the legal representatives / parents.

Location and time of service provision

1. Other school services, such as interest clubs, will be provided in the campus at Na Šafránce9, Prague 10 - Královské Vinohrady, or other buildings and facilities designated by the school.
2. Provided service means the operation of a facility that is open from 8.00 am to 5.30 pm, according to the child's schedule or the time span of the interest club to which the child was registered by the legal guardian / parent where the time range is set out in the application form.

Payment for the services provided

1. Parents / guardians of the child undertake to pay for the provision of other school services during the half-year, ie the interest club, the amount stated in the child's application, once in the account of the school mentioned in the footer of the application, always on the date stated in the application form.
2. Parents / guardians declare that if the funds are used for the payment of the debts under the relevant application against the school, they are also approved by the other spouse. Parents / legal parents' obligations towards the school are common to and separate from each parent when it is assumed that the decision of one parent expresses the will of both legal guardians of the child.

Payment Terms

1. Parents / guardians of the child are aware of their obligation to pay the prescribed amount for interest clubs that are paid at the beginning of the same half of the school year, according to a binding application. By signing the application by the child's legal guardian / parent, a commitment is made that parents / legal representatives agree to pay for, for example, a club of interest at a specified level of school.
2. Monthly reimbursement for school services is a precondition for the child's entry into the before/after-school club, as well as a reward for interest groups, according to the choice of the pupil's legal representatives.

Rights and obligations of the parties

1. **The school** is obliged to provide other services to the child, such as interest groups, on the basis of a completed and signed binding application, however, if it is possible to refuse the child from the school, for example, when filling in the maximum capacity of the club of interest or the child's apparent immaturity or lack of interest .
2. All information about a child is required by the school to communicate only to parents / guardians who have a child in their care.
3. Upon prior agreement with the school, parents // child's legal guardians have the right to visit, for example, a club of interest within their hours of work to find out the conditions that the child is prepared for.
4. **The child** is, amongst other duties stipulated by the child's education contract, obliged:
 - a. take part in events, such as a club of interest, and act properly

- b. comply with school guidelines, including health and safety regulations
- c. to comply with the instructions of the teaching staff of the school issued in accordance with generally binding legal regulations, school regulations and internal school regulations

5. **Parents / guardians** of the child are also obliged to:

- a. to inform the school and the educational institution about the data pursuant to Section 28 (2) and (3) of Act No. 561/2004 Coll. in the valid version / school law / which the parents of the child have, such as the place of permanent residence, the address for the document served, the telephone connection, other data / assignment of the child to the care of one of the parents), which are essential for the course of education and the use of school services
- b. to follow the school regulations, or school guidelines,
- c. inform the school about changes in the facts that are relevant to the course and use of other school services, such as a club of interest, in particular about changes in medical fitness or health problems
- d. to pick up a child within the hours of the school facility in a timely manner, either in person or through an authorized person, whose details are reported to the school in writing.
- e. inform the school immediately in writing, for example, in the case of divorce proceedings, to whom the parent / legal guardian has been entrusted to the child and who has the right to pick up the child from the school facility. The same applies if the parents are not spouses and the court entrusts the child to the care of one of them. He then has the legal duty to inform the other parent, according to the NOZ.
- f. In case the child grossly violates the operation of the school facility / eg. inappropriate behavior towards other children or pedagogical staff, the service provided may be terminated by the school if it is not eligible for the return of the paid service.
- g. Parents / guardians agree to call a doctor or take a child to a hospital and his / her treatment if the child becomes ill or injured. Parents / guardians are required to come to school without delay if they are informed that their child is ill or injured. They also empower school staff to provide first aid to the child.
- h. Parents / guardians agree that their child can go for walks, excursions and excursions that involve transport, accompanied by school staff. The vehicle may be a bus, a minibus, a passenger car, or an urban public transport.
- i. Parents / guardians agree that the school can take pictures of the child and make and record educational lessons for the information and presentation purposes of the school.

Sanctions

1. in case of late payment school services / of interest club / at the agreed date, the school is entitled to statutory interest for late payment at the amount determined by law from the amount due for each day of delay. The amount of interest for late payment corresponds annually to the repo rate set by the Czech National Bank for the first day of the half-year in which the default occurred, increased by 8 percentage points. The statutory interest for late payment is laid down in Government Order No. 351/2013 Coll.
2. In the event that a parent / legal guardian of the child is sent to the school by a school reminder about unpaid services to which the parent / legal representative has signed the relevant application, the right to charge 300, - CZK for each reminder for this operation. The reimbursement of such costs will be credited to the outstanding debt of the school and can be enforced.
3. Dealing with the payment of additional school services for more than 10 calendar days is a reason for the immediate termination of the service. Immediate notice from the school does not entitle a school to claim unpaid services, for example for an interest club, but also a contractual fine of CZK 1,000, which the school and parents / legal representatives of the child expressly agree to in favor of the school, pursuant to § 2048 et seq. . NOZ.
4. Billing sanctions shall take the form of issuing the invoice and sending it to the address of the parents / legal representatives with a maturity of 14 days from the date of issue and payment on the account of the school.

Concluding provisions

1. By submitting a binding application of the parent // the child's legal representative confirms that, 89/2012 Coll., NOZ, as amended, there was an agreement between the parents / legal representatives of the child and the school on the use of other school services.
2. The conditions for the provision of services may vary according to the needs of the school, when the school is obliged to send the changed conditions in sufficient time to parents / legal representatives of the child, including by mail.
3. For any disputes, the Czech version of the service provision conditions is binding.
4. The applicable law is Czech law, and the law of the Czech Republic is the place of jurisdiction of the Czech Republic, namely I. grade.

In Prague on August 4,2020

Signature and school stamp